

TRUSTEE BOARD MEETING
Hatzic Prairie Community Hall, 10845 Farms Road, Hatzic Prairie
May 27, 2019 – 7 PM

MINUTES

In Attendance: Ray Boucher Richard Shelley
Debbie McKay Jim Loewen
Richard Astell Heather Thompson
Greg Hawksby Wayne Robertson
Steve Anderson

Absent: None

Guests: 22 Ratepayers

Call to Order: Ray Boucher – 7:00 pm.

Motion: **To adopt, May 27, 2019 meeting agenda.**
Debbie McKay / Wayne Robertson Opposed: None **Motion: Adopted**

Motion: **To adopt March 11, 2019 Trustee meeting minutes.**
Jim Loewen /Richard Astell Opposed: None **Motion: Adopted**

Signed: May 28, 2019 Trustee meeting minutes - Ray Boucher.

Motion: **To adopt April 15, 2019 AGM minutes.**
Debbie McKay/ Heather Thompson Opposed: None **Motion: Adopted**

Signed: May 28, 2019 Trustee meeting minutes - Ray Boucher.

Motion: **To adopt April 15, 2019 Post AGM minutes.**
Jim Loewen / Steve Anderson Opposed: None **Motion: Adopted**

Signed: May 28, 2019 Trustee meeting minutes - Ray Boucher.

Reports:

Dike Manager: Ron Beck - *See Appendix (1)*
Admin/Finance: Susan Livingston - *See Appendix (2)*
Operations Report: Dave Scott *See Appendix (3)*

OLD BUSINESS:

DAID / FVRD Amalgamation: Ray Boucher

Court of Revision: Susan Livingston: Held on May 25, 2019.

NEW BUSINESS:

Deferred Revenue: Debbie McKay
Motion: Trustees recognize the EMBC Intake 2011 deferred revenue is being held in a restricted term deposit until further directive or approved work by EMBC.

Debbie McKay/ Heather Thompson Opposed: None **Motion: Adopted**

Debbie McKay

Long Term Debt: Debbie McKay
Motion: Trustees give direction to DAID administrator and authorized signing officers to review with CIBC staff, service fees, interest, terms and payment options for the Long Term held by CIBC to reduce costs related to this loan.

Debbie McKay/ Jim Loewen Opposed: None **Motion: Adopted**

CIBC Banking: Debbie McKay
Motion: To authorize CIBC to replace all existing authorized signing officers with Trustees Debbie McKay, Heather Thompson and Chairperson Ray Boucher. Any two of the authorized signing officers required to sign or endorse any cheques, promissory notes, or any money matters pertaining to DAID.

Debbie McKay/ Jim Loewen Opposed: None **Motion: Adopted**

Motion: To replace any previous administrators with present administrator, Susan Livingston to have access to review, request and receive CIBC banking information regarding DAID accounts held by CIBC.

Debbie McKay/ Heather Thompson Opposed: None **Motion: Adopted**

Motion: Trustees give direction to DAID administrator and authorized signing officers to review with CIBC staff, DAID's revolving line of credit and unrestricted term deposit to reduce balance owing and close revolving line of credit account.

Debbie McKay/ Richard Astell Opposed: None **Motion: Adopted**

Public Questions: Public questions were answered by Chair and Trustees

Date for next Trustee board meeting: June 24, 2019.

Meeting Adjourned: 7:57 pm.

Appendix - 1

Dike Manager Report – Ron Beck – May 27, 2019

April 20 – Cleaned up trees on dike.
Contacted Wes McKimmon regarding mowing the dike.
Water levels being checked daily.

Appendix – 2

DAID ADMIN/FINANCIAL REPORT – Susan Livingston – May 27, 2019

Working on 2018 Dyking Tax collections, coming in slowly.
Court of Revision held on May 25, 2019. 4 ratepayers attended with assessment revisions.
2019 Dyking Tax bills will be mailed out before end of June 2019.

Appendix - 3

Operations Report - Dave Scott – May 27, 2019

Fraser River level is up, flap gates closed since May 13/14.
Water is slow coming into the lake. About 8" to go before pumping will be started.
Warm weather in March resulted in minimal water coming into the lake during freshet.
Dale Road gauge has collapsed
Reviewing Insurance Boiler Tank clause to see if it can be deleted. Potential saving about 5,000.00
Working with FVRD & FLNROD re 2019 water use permit
Catherwood log sort removed. Bringing in fill, using dyke as access road. Land use will be changing. What is DAID liability? Do we own the Easement?

*D. McKay
Chairman*