

TRUSTEE BOARD MEETING
Hatzic Prairie Community Hall, 10845 Farms Road, Hatzic Prairie
March 11, 2019 – 7 PM

MINUTES

In Attendance: Ray Boucher Richard Shelley
Debbie McKay Jim Loewen
Richard Astell Heather Thompson
Greg Hawksby Brett VanderWyk
Absent: Steve Anderson

Guests: 9 Ratepayers

Call to Order: Ray Boucher – 7:01 pm.

Motion: To adopt, March 11, 2019 meeting agenda.
Jim Loewen/Richard Shelley Opposed: None **Motion: Adopted**

Motion: To adopt January 28, 2019 Trustee meeting minutes.
Debbie McKay/Richard Astell Opposed: None **Motion: Adopted**

Signed: January 28, 2019 Trustee meeting-minutes - Ray Boucher.

Reports:

Dike Manager: Ron Beck - See Appendix (1)
Admin/Finance: Susan Livingston - See Appendix (2)
Operations Report: Dave Scott See Appendix (3)



OLD BUSINESS:

DAID / FVRD Amalgamation: Ray Boucher

Committee members meet with FVRD & FLNROD staff. Discussed major issues with Hatzic Lake, Provincial funding required for, invasive plant and species monitoring / management, sediment management, studies required i.e. (hydrological). Also, STU water license to use slide gates in 2019 and the possibility of updating the 2006 Golder report to reflect 2.4 - 2.5 lake level.

NEW BUSINESS:

DAID 2019 Budget: Debbie McKay (See Appendix (4))
Motion: To adopt DAID 2019 Budget for \$427,000 as presented to Trustees.
Jim Loewen/Richard Shelley Opposed: None **Motion: Adopted**

2019 AGM Notice: Susan Livingston/Debbie McKay (See Appendix (5))
Motion: To approve 2019 AGM Notice.
Jim Loewen/Richard Shelley Opposed: None **Motion: Adopted**

2019 Tax Bylaw #78: Susan Livingston (See Appendix (6))
First Reading 2019 Tax Rate Bylaw No. 78
Second Reading 2019 Tax Rate Bylaw No. 78
Motion: To adopt Tax Rate Bylaw No. 78 – 2019 Tax rates
Debbie McKay/Heather Thompson Opposed: None **Motion: Adopted**

Court of Revision: Susan Livingston

Motion: To set Court of Revision for Saturday, May 25, 2019, Noon- 2:00pm at 8400 Shook Road
Debbie McKay/Brett VanderWyk Opposed: None **Motion: Adopted**

Public Questions: Public questions were answered by Chair and Trustees

Date for next Trustee board meeting: April 15, 2019 AGM.

Meeting Adjourned: 7:33 pm.

Appendix - 1

Dike Manager Report – Ron Beck – March 11, 2019

Feb. 2 – Catherwood – Grading dike from log dump to Derry's Gate.

Feb. 7 – Lost shingles on Pump House.

Feb. 15 – Power out.

Feb. 16 – Power out.

Feb. 22 – Plowed snow against gate at Derry's.

Mar. 9 – Roof on Pump House fixed and put "No Parking" signs on gate at Derry's and Boat Launch.

Appendix - 2

DAID ADMIN/FINANCIAL REPORT – Susan Livingston – March 11, 2019

DAID has received 8 cheques since the beginning of the year towards arrears. 137 Tax Summary Owing Notices were sent on March 5 for payment by March 29. Arrears will be monitored and report provided in May to Trustees for review and decision on how to proceed with collection of arrears.

The Assessment Notices will be sent before March 25 with the AGM Notices to save postage.

Appendix - 3

Operations Report - Dave Scott – March 11, 2019

David Scott agrees with Ron Beck's report and said that it covered everything concerning operations.

Appendix - 4

2019 Budget

Revenue

Taxes, penalties and interest	427,000
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Operating Expenditure

Advertising	1,300
Amortization	118,000
Audit	9,000
Bank Charges	7,000
Bank loan interest	26,000
Flood control	1,000
Insurance	25,000
Legal	1,000
License / Permits	800
Maintenance - pump station	23,000
dike mowing	15,500
weed control	1,000
dike security	500
general	2,500
Meetings	7,000

Motor Vehicle Allowance	5,000
Office and General	3,000
Payroll CPP & EI contributions	5,500
Postage and courier	1,800
Property Tax	1,000
Contract salaries - Admin/Finance	30,000
Operations Management	15,000
Dike maintenance	28,000
Storage	2,500
Telecommunications	2,600
Utilities	55,000
Worksafe premiums	1,500
Loan repayment	37,500
Total Expenses	427,000

Appendix - 5

Dewdney Area Improvement District - DAID

Box 3005, Mission, B.C. V2V 4J3

Phone-604-826-2713 (messages)

Email: admin@daidinfo.com Website: www.daidinfo.com

2019 ANNUAL GENERAL MEETING NOTICE

MONDAY, APRIL 15, 2019. Call to Order 7:15 pm

CLARKE THEATRE

33700 Prentis Avenue, Mission BC

Voter registration from 5:15 pm closes 7:00 pm sharp

- Must be registered on title and attend AGM to vote
- No proxy votes
- Landowners must check in with ID. (Driver license or DAID Assessment notice)
- Completion of statutory declarations by corporations
- Available at check-in: AGM agenda, 2019 Budget, 2018 financial statement, voter ballot

Included on the agenda

- Presentation of the district's current year budget
- Auditors Report
- DAID / Hatzic Lake

Trustee Terms \ Nominations

Due to term expiry 3 trustee positions are up for the 2019 election year:

- **Dewdney** (1) - 3 year term
- **Hatzic Lake** (1) - 3 year term
- **Hatzic Prairie** (1) - 3 year term

Candidates unable to attend the meeting are required to email their nomination acceptance to admin@daidinfo.com no later than April 11th, 2019 and provide a contact number for acceptance verification, prior to the election.

Trustees of the Dewdney Area Improvement District must comply with Resolution #39 and agree to the signing of a Confidentiality Agreement upon appointment and must have a private email address.

Appendix - 6
DEWDNEY AREA IMPROVEMENT DISTRICT

BYLAW No. 78

A bylaw for imposing taxes upon land and improvements in the district, and to provide for imposing a percentage addition to encourage prompt payment thereof.

The Trustees of the Dewdney Area Improvement District ENACTS AS FOLLOWS:

1. For the year 2019 there is hereby levied the following taxes:

1.1 Parcel Tax

- a) A tax of \$200.00 on all parcels of land classified into Group "1".
- b) A tax of \$100.00 on all parcels of land classified into Group "2".
- c) A tax of \$100.00 on all parcels of land classified into Group "3".

1.2 Acre Tax

- a) A tax of \$5.00 per acre up to 50 acres in all Groups 1, 2, & 3.
- b) A tax of \$2.00 per acre for each acre over 50 in all Groups 1, 2, & 3.

1.3 Value Tax

The following taxes (rates) are hereby imposed and levied for the tax year 2019.

<u>PROPERTY CLASS</u>	<u>TAX RATES (DOLLARS PER \$1000 TAXABLE VALUE)</u>		
	<u>Base</u>	<u>Ratio</u>	<u>Rate (mil)</u>
1. Residential	.90	1.0:1	.90
2. Utilities	.90	3.5:1	3.15
3. Unmanaged Forrest Land	.90	1.0:1	.90
4. Major Industry	.90	3.4:1	3.06
5. Light Industry	.90	3.4:1	3.06
6. Business and Other	.90	2.45:1	2.21
7. Managed Forest Land	.90	3.0:1	2.70
8. Recreation Property	.90	1.0:1	.90
9. Farm	.90	1.0:1	.90

2. The minimum amount of taxation will be \$200.00.

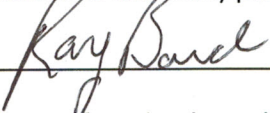
3. The aforementioned taxes shall be due and payable on or before the 30th day of September 2019, and a percentage addition of ten (10) per centum of the amount therefore shall be added to all taxes remaining unpaid after the said date.

4. In addition, taxes remaining unpaid on the first day of March next following the date upon which the taxes are levied shall bear interest at the rate prescribed by the Lieutenant Governor Council under Section 11 of the Taxation (Rural Area) Act, as set out in the Local Government Act.

5. This Bylaw may be cited as the "Tax Rates Bylaw No. 78".

INTRODUCED and given first reading by the Trustees on the 11 day of March, 2019.

RECONSIDERED and finally passed by the Trustees on the 11 day of March, 2019.



Chairman of the Board of Trustees

I hereby certify under the seal of Dewdney Area Improvement District that this is a true copy of Bylaw No. 78 of the Dewdney Area Improvement District passed by the Trustees on the 11 day of March, 2019.

Finance/Administrative Office