

TRUSTEE BOARD MEETING  
Hatzic Prairie Community Hall, 10845 Farms Road, Hatzic Prairie  
June 18, 2018 – 7 PM

MINUTES

**In Attendance:** Debbie McKay (Acting Chair)  
Jim Loewen  
Steve Anderson  
Richard Astell  
Richard Shelley  
Heather Thompson  
Greg Hawksby



**Guests:** 18 Ratepayers

**Absent:** Ray Boucher  
Brett VanderWyk

**Call to Order:** Acting Chair - Debbie McKay - 7:02 pm

**Motion:** To adopt June 18, 2018 meeting agenda.  
Greg Hawksby/ Richard Astell Opposed: None **Motion: Adopted**

**Motion:** To adopt May 14, 2018 meeting minutes.  
Richard Astell/ Heather Thompson Opposed: None **Motion: Adopted**

**Signed:** May 14, 2018 Trustee meeting minutes – Acting Chair- Debbie McKay

**Reports:**

**Dike Manager:** Ron Beck – No report (Ron Beck was away)  
**Admin/Finance:** Susan Livingston *See Appendix (1)*

**OLD BUSINESS:**

**2018 Assessment Roll Bylaw #76:** Debbie McKay

**Motion:** To reconsider Bylaw No. 76 for use as the Seventeenth Assessment Roll Bylaw with wording amendments proposed by Ministry staff and amended dates.  
Richard Shelley/Greg Hawksby Opposed: None **Motion: Adopted**

**Assessment Roll Bylaw #76:** First Reading Bylaw No. 76 – Seventeenth Assessment Roll Bylaw  
Second Reading Bylaw No. 76 – Seventeenth Assessment Roll Bylaw  
**Motion:** To adopt Bylaw No. 76 –Seventeenth Assessment Roll Bylaw  
Jim Loewen/ Richard Astell Opposed: None **Motion: Adopted**

**2018 Dyking Tax Bylaw #77:** Debbie McKay

**Motion:** To reconsider Bylaw No. 77 for use as 2018 Dyking Taxation Bylaw with amended dates.  
Richard Shelley/Heather Thompson Opposed: None **Motion: Adopted**

**2018 Dyking Tax Bylaw #77:** First Reading Bylaw No. 77 - 2018 Dyking Taxation Bylaw  
Second Reading Bylaw No. 77 - 2018 Dyking Taxation Bylaw  
**Motion:** To adopt Bylaw No. 77 - 2018 Dyking Taxation Bylaw  
Greg Hawksby/ Richard Astell Opposed: None **Motion: Adopted**

**DAID Insurance:** Debbie McKay  
Dave Scott has reviewed and had insurance coverage adjusted. Resulting in savings for 2018 insurance  
**Motion:** To renew the Trisura Director's & Officers liability insurance policy as presented via email by Hub Insurance.  
Richard Astell / Jim Loewen Opposed: None **Motion: Adopted**

**Water License:** Debbie McKay *See Appendix (2)*

**DAID / FVRD Amalgamation:** Heather Thompson Provided status of research into DAID/FVRD amalgamation.

**NEW BUSINESS:**

**2019 AGM Date:** Deb McKay Tentative date April 15, 2019. Date will be confirmed.

**PUBLIC QUESTIONS:** Public questions were answered by Trustees.

**Date for next Trustee board meeting:** Tentative dates Sept. 17 or 24. Date will be confirmed.

**Meeting Adjourned:** 8:06 pm.

**Appendix - 1**

**DAID ADMIN/FINANCIAL REPORT – Susan Livingston – June 18, 2018**

DAID has received 36 cheques since the beginning of the year towards arrears.

Status report on insurance and taxation bylaws are items on tonight's meeting agenda.

**Appendix - 2**

**Water Licence Status – June 18, 2018 Meeting**

1. April 14, 2018 - Richard Shelly advises Trustees: 2018 Short Term Use of Water (STU or TU) application was submitted to Front Counter BC.
2. April 19, 2018 - Front Counter BC email confirms 2018 Application #2006138 accepted and sent it to Surface Water Authorizations.
3. May 7, 2018 - FLNRO Water Act Referrals corresponded: Current back log may not be able to review application in time for 2018 work window.
4. May 14, 2018 - Richard Shelly email re: voicemail from Kim Johnson. Application has moved to the next level. Received May 10, 2018 letter from FLNRO stating **application is on hold** and requesting the following by June 10, 2018.
  - **Supplementary Project Report**
  - **Environmental Assessment:** including a detailed description of the current infestations of invasive species and the connection to increased summer water levels over the past several years.
  - **Hydrological Assessment:** including an assessment of impacts to nearby property owners and licensees.



5. June 4, 2018 - available Trustees meet to review and discuss information from 2012 to present (22 documents), regarding water licence applications.
6. June 6, 2018 - Ministry of Forestry, Land, Natural Resources Operations (FLNRO) was contacted to request 90 day extension for the water licence application and discussion regarding assessments and documentation sent for previous water licence applications.
7. June 6, 2018 - Jacquelyn Shrimmer (FLNRO) emails summary of conversation.
- Decision maker will be sending an updated hold letter to provide outline of dates to reflect the extension request. (i.e. 30 days to provide name of QEP to be hired, and an additional 60 days to submit the information. No hold letter has been received as of June 18, 2018.
  - Most recent information requirement to address is the invasive species piece – the flowering rush.
  - Original water level requested was 2.2 masl. Golder Assessment report (2006) is not valid for addressing water levels above 2.2masl.
  - Property owner list: discussed in the past, the Hydrological Assessment would be required prior to contacting property owners in the potentially impacted area.

**Information requirements:**

- **Environmental Assessment:** detailed description of the current status of invasive species and connection to increased summer water levels over the past several years, as well as impacts - positive & negative- to fish - such as those that may result from low dissolved oxygen and high temperatures within the lake.
  - **Hydrological Assessment:** Report providing a detailed explanation and statement signed off by a Qualified Environmental Professional QEP (example P.ENG or P. Geo) that maintaining lake levels between 2.4-2.5 masl - pr 2.7msal as indicated in email dated Jan 3, 2017 - will not impact properties in the Hatzic Valley area with regards to:
    - a) risk of flooding
    - b) risk of increased erosion to properties adjacent to the lake
    - c) adequacy of drainage for current land use practices
    - d) water rights held by current water licence holdersQEP should also determine the extent of area which could potentially experience impacts as a result of the proposed water levels.
  - **Property Owner List:** list of property owners (with contact information) who are in the potentially affected area, as identified by the QEP providing the Hydrological Assessment report. FLNRO will send notifications to those potentially impacted in this area to ensure legislative requirements for public consultation are met.
8. June 13, 2018 Calls and emails were set to Letts Environment and Seven Generations requesting ball park price for the two assessments in time for the June 18, 2018 meeting.
9. June 15, 2018 - Seven Generations advised Assessments would start in the range of 50,000 per assessment.  
June 18, 2018 - Letts Environment emailed - after reviewing respectfully decline this time.