

Dewdney Area Improvement District
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TRUSTEES BOARD MEETING

Wednesday March 23, 2016 – 7.00 PM
Hatzic Prairie Community Hall, 10845 Farms Road, Hatzic Prairie

MINUTES

In Attendance: Doug McNeill (Chair)
Angus Derewenko
Ernest Loewen
Deb McKay
David Scott
Doug Sinitsin
Brett Vander Wyk
Peter Hanslo – administrator and finance officer
Gwen Zeyonce – new administrator and finance officer
Larry Wiens – project manager
Ron Beck – facilities operations manager
Bruce Edwards – engineering consultant

Absent: Christian Leuzinger (resigned)
Peter Schalkx (resigned)
Darrell McDonald-assistant facilities operations manager

Ratepayers: 16

Call to Order: Chair 7.08 pm.

- **Motion** to adopt March 23, 2016 meeting agenda with addition under “New Business” of board representatives recent meeting with the provincial government to discuss new project funding.
D. McKay/E. Loewen Vote: unanimous in favour. Motion adopted.
- **Motion** to adopt February 24, 2016 meeting minutes.
D. McKay/B. Vander Wyk Vote: unanimous in favour. Motion adopted.
- February 24, 2016 meeting minutes **signed**.
- **Motion** to adopt February 24, 2016 in-camera meeting minutes.
D. Sinitsin/D. Scott. Vote: unanimous in favour. Motion adopted.
- February 24, 2016 in-camera meeting minutes **signed**.

- **Motion** to pass resolution to hold an in-camera meeting immediately after this evening's public meeting to discuss personnel matters.

D.McKay/D. Scott

Vote: unanimous in favour.

Motion adopted.

- March 23, 2016 resolution **signed**.

REPORTS:

- **Dike maintenance manager report:** Ron Beck – appendix 1
- **Administration and finance officer report:** P. Hanslo – appendix 1
- **Project manager report:** L. Wiens – appendix 2

OLD BUSINESS**District election and voting procedures**

D.McKay

Motion at February 24, 2016 board meeting: "To set a date for a study meeting of DAID trustees to review the DAID 2015 Election/Voting Procedures Committee final report and bring it back to the next DAID meeting."

Motion to hold a Special Meeting in the Fall of 2016 to present voting/representation options and seek guidance from the ratepayers via survey. Send meeting notification to all ratepayers via mail.

D.McKay/D. Sinitsin

Vote: unanimous in favour.

Motion adopted.

NEW BUSINESS**Request to pass a resolution calling for B C Hydro to reduce demand charges**

B.Edwards

Motion to pass a resolution to request B C Hydro to reduce their demand charges with amendments to that resolution as shown on the attached copy.

Items: 1,2 and 3 D.McKay/D.Sinitsin Vote: unanimous in favour.

Adopted.

Item 5: D.Sinitsin/E.Loewen

Vote: unanimous in favour.

Adopted.

Item 4 with amendments as shown on the attached copy.

D.Scott/D.Sinitsin

Vote unanimous in favour.

Adopted.

Resolution **signed**.

Board representatives meeting with provincial government

A DAID board delegation recently met with provincial government representatives to discuss funding for possible future projects related to flood mitigation issues in the district. The board signalled that the assistance applied for be in the nature of 100% grant funding from government sources.

Dewdney Regional Nature Park and Boat Launch License of Occupation renewal.

Motion October 28, 2015 minutes: "To renew the Dewdney Boat Launch License of Occupation for 3 years"

D.McKay/B.Vander Wyk

Vote: unanimous in favour

Motion adopted.

License of Occupation renewal signed by Chair for Fraser Valley Regional District to operate the Nature Park and Boat launch for a further 3 years to expire December 31, 2018.

Update on progress of preparation for DAID's 2016 annual general meeting. P. Hanslo

- The Clarke Theatre has been booked for the district's 2016 annual general meeting on Wednesday April 13, 2016. Call to order 7.15 pm. Voter registration from 5.30 pm to 7.00 pm sharp. Contact at the Clarke Theatre: Bronwen Sutherland bronwen.sutherland@mpsd.ca
- AGM agenda emailed to trustees March 20, 2016.
- Annual general meeting date posted on DAID website.
- Annual general meeting notice will appear in April 1 edition of the "Mission Record".
- Annual general meeting notices mailed out to each of the district's 546 property owners on March 22, 2016.
- Contact has been made with Dorothy Phillips, Jennifer McAeown and Katherine McAeown to act as AGM electoral officer and polling clerks. All have agreed to assist DAID again as in the past. Dorothy Phillips contact telephone number: 604-826-9186.
- An annual general meeting notice has been delivered to Auditor Ann Harper.
- Administration and Financial Officer report will be prepared for reading at the AGM.
- Copies ballot slips/AGM agendas/DAID 2015 financial statements/DAID 2016 budget statements will be available by March 30 for delivery to the DAID trustees or a board nominee.

2016 mill rate Bylaw

The administrator gave the first reading of the district's 2016 diking tax mill rate Bylaw #73.

Motion to adopt: D.McKay/D.Scott Vote: unanimous in favour. Motion adopted

The administrator gave a second reading of the district's 2016 diking tax mill rate Bylaw #73.

Motion to adopt: D.Scott/E.Loewen Vote: unanimous in favour. Motion adopted

DAID 2016 diking tax mill rate Bylaw #73 was given effect by the signing thereof by the Chair to be forwarded to the Ministry by registered mail on March 24, 2016 for registration.

In terms of part 23 section 758(1) of the Local Government Act tax notices must only be sent out after the tax Bylaw has been registered with the Ministry.

Ratepayers' questions

All questions raised by district property owners during the course of the evening's meeting, were responded to by DAID board members and staff.

Set date, time and location of next board meeting.

The board will meet for the district's annual general meeting on Wednesday April 13, 2016 at the Clarke Theatre, 33700 Prentis Avenue, Mission starting 7.00 pm followed by a regular trustees meeting onstage at the Clarke to welcome new board members, appoint a new Chair and Vice-Chair and to schedule the next board meeting date.

Meeting adjourned: 9.23 pm E.Loewen/B.Vander Wyk.

L. Douglas McNeil
DAID CHAIR

APPENDIX 1

Facilities operations manager report: R. Beck

- Trees and debris clean-up work on dike in both directions from the pumphouse.

End of report.

Administrator and finance officer report: P. Hanslo

- Intake 2013 February update report on the Hatzic Slough Sediment Management project submitted to EMBC February 11, 2016
- The Hatzic Slough Sediment Management March report will be the final report for this project which has a completion deadline of March 31, 2016.
- The 2016 district property assessment statements have been completed ready for mail-out to district property owners March 29.
- DAID 2016 diking taxes calculated and processed for all properties on the DAID tax roll data base.
- In terms of part 23 section 758(1) of Local Government Act tax notices must be sent out only AFTER the tax bylaw has been registered with the Ministry.
- 2015 audit completed March 18 and copies of DAID's audited 2015 Financial Statements circulated to DAID board members March 19.
- January/February 2016 accounting completed and financial statements circulated to board members March 20, 2016.
- Busy doing prep work for the district's April 13 annual general meeting – this is a separate item listed on tonight's agenda.

In closing my report I also wish to add my welcome Gwen Zayonce - the district's new administrator and finance officer. Although, due to the upcoming Easter weekend, we only have a narrow window of 4 working days for the transition, we will do our best for things to go smoothly.

It was a privilege to work as the district's administrator over the last 6 years. I enjoyed immensely working in your community and also wish to thank the boards of trustees – past and present – for their support.

End of report.

APPENDIX 2

Project manager report L. Wiens

- DAID applied for Provincial Public Highway approval to access our SRS sites off Dale Road just east and west of the Dale Road west bridge. Approval was received from the Ministry of Transportation – Jennifer Powers.
- Approval has now been received from Krista England of the Water Branch to proceed with our re-vegetation plan as supplied by EEEE.
- A signed copy of the management plan was provided to the Crown Land authorization official Nathalie Nick. The Ministry will sign and return our copy.
- DAID received approval from ALC to store our sand temporarily on ALC property. This application was sent to FVRD in June 2015 and it was approved by them in January 2016, sent them on to ALC who sent them to DAID and all 205 pages were received by us last week.
- Bruce and I will meet with our MP Jati Sidhu on April 6, 2016 to explain our future needs to him in case funds become available.
- I have shared a number of emails with trustees in the past month. If you have any questions please email them to me.
- We are reviewing our Intake 2010 first phase of the Hatzic East clean-out for work commencement late this summer.
- We await our permanent Water License to operate our flood box intake gates this summer.

End of report

RESOLUTION TO REDUCE BC HYDRO DEMAND CHARGES

Whereas the Dewdney Area Improvement District;

- 1) Has ongoing use and consumption of BC Hydro supplied electricity under the BC Hydro tariffs approved by the BC Utilities Commission,
- 2) Endures prohibitive BC Hydro demand charges already imposed and fears further major increases proposed in the current BC Hydro 2015 Rate Design Application currently before the BCUC,
- 3) Has reviewed the mandate of the CEC and found that the CEC would be a suitable organization to represent our electricity rate design interests and potentially general rate interests,
- 4) Has in common with many other flood water pumping institutions the related rate design demand charge problems, and
- 5) Has the related rate design problems with demand charges in common with many other commercial organizations;

It is hereby resolved that the Dewdney Area Improvement District:

- 1) Formally join the Commercial Electrical Consumers Association of BC with the understanding that no cost or liability is involved,
- 2) Join and promote a proposed non-profit organization such as the BC Flood Pumping Coalition (BC-FPC) with other similarly impacted municipalities, Regional Districts and Improvement Districts to make common representations with respect to unreasonable, unfair and unjust BC Hydro charges incurred and anticipated,
- 3) Urge the BC-FPC, or whatever name is agreed to among the parties, to join the CEC and other organizations represented by CEC to propose solutions to unfair demand charges and to have general representation on all BC Hydro regulatory matters,
- 4) Authorize Mr. Bruce Edwards to be its representative to work with the CEC, ~~to form the BC-FPC and to have it join the CEC~~ in a common effort to have the demand charge problem adequately resolved ^{PROVIDE} for the group and to have ongoing representation on all BC Hydro rate matters, ~~and UNTIL OTHERWISE DIRECTED BY THE TRUSTEES.~~
- 5) Authorize the disclosure of BC Hydro bills and other data to be compiled as evidence for the BCUC provided that identifying information is removed.


MARCH 23, 2016.