

DEWDNEY AREA IMPROVEMENT DISTRICT
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Email : info@daid.ca Website : www.daid.ca
TRUSTEES BOARD MEETING
Wednesday June 24, 2015 – 7.00 PM
Hatzic Prairie Community Hall, 10845 Farms Road, Hatzic Prairie

MINUTES

In Attendance: Doug McNeill (Chair)
Christian Leuzinger
Ernest Loewen
Deb McKay (Vice Chair)
Peter Schalkx
David Scott
Doug Sinitsin
Brett Vander Wyk

Peter Hanslo – administrator and finance officer
Larry Wiens – project manager
Ron Beck – dike manager
Bruce Edwards – engineering consultant

Absent: Gus Derewenko
Darrell McDonald – assistant dike manager

Ratepayers: 20

Call to Order: Chair 7.07 pm.

- **Motion** to adopt June 24, 2015 meeting agenda.
D.McKay/P. Schalkx. Vote: unanimous in favour. Motion adopted.
- **Motion** to adopt May 6, 2015 meeting minutes.
D.McKay/D.Sinitsin. Vote: unanimous in favour. Motion adopted.
- May 6, 2015 meeting minutes signed

- **Motion** to adopt May 6, 2015 in-camera meeting minutes.
D. McKay/P. Schalkx. Vote: unanimous in favour. Motion adopted.
- May 6, 2015 in-camera meeting minutes signed.
- **Motion** to adopt May 9, 2015 Court of Revision minutes.
D. McKay/D. Scott. Vote: unanimous in favour. Motion adopted.
- May 9, 2015 Court of Revision minutes signed.
- **Motion** to adopt May 26, 2015 Emergency Meeting minutes.
D. Scott/B. Vander Wyk. Vote: unanimous in favour. Motion adopted.
- May 26, 2015 Emergency Meeting minutes signed.
- **Motion** to adopt Resolution to hold an in-camera meeting immediately following this public meeting to discuss staff matters.
E. Loewen/D.Scott. Vote: unanimous in favour. Motion adopted.
- Resolution for June 24, 2015 in-camera meeting signed.
- **Motion** to adopt Resolution that future motion proposals sent by electronic mail (email) in emergency situations, be approved by a majority of trustees before being placed on the agenda of the next board meeting for adoption.
D. McKay/D. Sinitsin. Vote: unanimous in favour. Motion adopted.
- Resolution that future motion proposals sent by electronic mail be approved by a majority of trustees before being placed on the agenda of the next board meeting for adoption, signed.

REPORTS:

- **Dike maintenance manager report:** Ron Beck
- **Administration and finance officer report:** P. Hanslo
- **Project manager report:** L. Wiens

NEW BUSINESS

Dewdney Nature Park/Boat Launch lease

DAID's lease (License of Occupation) of the Dewdney Nature Park/Boat Launch to Fraser Valley Regional District expires December 31, 2015 (3-year lease signed January 1, 2013). Although still six months from lease expiry date should the board start considering its options for renewal or non-renewal.

Motion: To table discussions on this matter for the next board meeting.

D. McKay/B. Vander Wyk. Vote: unanimous in favour. Motion to table adopted.

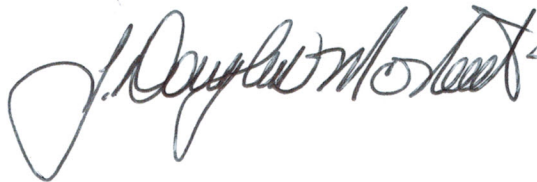
Ratepayers' question period

All questions raised by district property owners during the course of the evening's meeting, were responded to by DAID board members and staff.

Set date, time and location of next board meeting.

Next board meeting scheduled for Wednesday July 29, 2015 starting 7.00 pm held at the Hatzic Prairie Community Hall, 10845 Farms Road, Hatzic Prairie. B.C.

Meeting adjourned: 8.31 pm

A handwritten signature in dark ink, appearing to read "J. Doyle M. Tait". The signature is fluid and cursive, with a large loop at the beginning and a distinct end stroke.

APPENDIX 1

Dike maintenance manager report: R. Beck

- Hatzic Lake levels checked daily.
- Cut grass around old pump house.
- Spring mowing on dike by Wes McKimmon started May 31 and finished June 4.
- Compressor on old pumps checked June 4.
- **New pumps started June 7 and shut off June 17.**

End of report.

Administrator and finance officer report: P. Hanslo

- Intake 2013update report (Hatzic Slough Sediment Management project) for May submitted to EMBC June 13, 2015 together with June 15 quarterly claim for expenditures reimbursement.
- January to May 2015 financials completed and circulated to all trustees June 15, 2015.
- On May 9, 2015 the district's Court of Revision convened for hearings of appeals on 2015 property assessment notice errors in property descriptions, ownership or wrong assessment category. Two district property owners made an appearance this year.
- The district's 2015 diking tax notices were all mailed out on May 31, 2015.
- Outstanding 2014 diking taxes have been reduced from \$35,047 at last year-end to \$14,622 at end of May.
- Thanks again to Brenda Koop for her volunteer work in distributing DAID's board meeting notices.

End of report.

APPENDIX 2

Project manager report: L. Wiens

- May 7/15 The Judd Road closure is now completed and DAID now has a Registered Statutory Right Of Way to clean out the Hatzic Slough Thru the property
- May 8/15 I provided information to Letts office for Station A SRS and access approval from the land owner
- May 11/15 Started work to day to provide information to Gary Letts with
- *A permit to occupy Crown Land for our SRS's
 - *Application for a long term Water License
 - *Application for a Land Tenure under the land act
 - *Information to produce a Maintenance plan for the continuous use of the SRS's
- May 11/15 Peter & I completed and sent to EMBC the April Intake 2013 Monthly project report
- *Forwarded Information to Jennifer Powers re the subdivision of the Melanson Property.
 - *Studied and approved DAIDs Liability Insurance Policy received from Barb Jensen from Hub Insurance.
 - * Bruce provided the first of his excellent water level reports for the Fraser River drainage area.
- May 12/15 I received reviewed and accepted a cost estimate from Gary Letts to complete the Permitting applications as required by the Water Branch
- May 18/15 Finalized the plans with Gary Letts to complete DAID's Water License and file with FCBC along with the Application Fee.
- May 19/15 Supplied Lets with answers to the many questions that the MOE had on the construction of our SRS's and sand storage locations
- *Approved the March 31/15 accrual claim to BCF-CC.
 - * Dealt with a follow up email from a land owner re the clean out of vegetation in the drainage ditch on the West side of Sylvester Road.
- May 20/15 Supplied information to Gary Letts on previous studies produced on the investigation of sediment and flood control in the Hatzic Prairie as requested by the water branch.
- May 21/15 A final 4 page response to MOE on there list of questions for the SRS's
- * supply information to Reed Bailey, planner with the ALC re the sand storage areas for the SRS's
- May 22/15 Supplied Letts with DAIDS Audited Financial statements as requested by MOE
- May 24/15 Prepared material for the May 26 emergency board meeting
- May 25/15 Received and reviewed a letter received from Remko Rosenboom from the water branch requesting DAID to accept full liability for claims resulting

from flooding if the slide gates are used. Remko stated in his letter that FLNRO can process the STU in a 2 week period after all info is received.

May 26/15 Trustees meeting

May 29/15 Supplied letter of appointment for Letts to file our applications.

- *Approved and signed Non Farm Use applications for the SRS's

- * Peter and I supplied Letts with DAID information for the non farm use application.

May 30/15 prolonged discussions with Bruce re our Freshet Pumping Strategy and reports to the trustees.

June 1/15 Wade Survey supplied final survey of DAID's SRW to Karin Hillard re lot consolidation and SRW for Slough Cleanout and maintenance

June 2/15 Received and reviewed response letter from Bull Housser re Liability Issues.

June 6/15 Reviewed and approved submittal of the STA application for EMBC
Copy sent to Remko for fast approval of our Water License.

June 8/15 Received and responded to FVRD re questions about our SRS's and there request on future applications we include Scott Salisbury in our planning for Sand Removal

June 10/15 Received Tracking numbers for the files we submitted to EMBC

- *Long term Maintenance plan for our SRS's completed and submitted.

- * Questions from FVRD to include the District Of Mission in the SRS project proposal. Including D.O.M. at this point not required.

June 11/15 Bruce and I reviewed Hydro use and pumping duration.

June 12/15 I reviewed Letts invoice for the application process and filling fees and approved payment as his job as requested was completed.

June 15/15 Peter and I submitted the May 2015 report to EMBC along with a new spending plan and claim forms for expenditures for payment by EMBC.

June 16/15 Tracking numbers Land File #2411600, ATS # 163312,
Virtual Tracking # 100130802

June 17/15 Turned of the Pump

Note: Water Management B.C's "Short-Term use of Water – Approval #2003725" dated June 26, 2015 was received by DAID on July 3, 2015.

End of report.