

DEWDNEY AREA IMPROVEMENT DISTRICT
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Email : info@daid.ca Website : www.daid.ca
TRUSTEES BOARD MEETING
Wednesday March 11, 2015 – 7.00 PM
Hatzic Prairie Community Hall, 10845 Farms Road, Hatzic Prairie

MINUTES

In Attendance:

Doug McNeill (Chair)
Gus Derewenko
Ernest Loewen
Deb McKay (Vice Chair)
Douglas Sinitsin
Brett Vander Wyk

Peter Hanslo – administrator and finance officer
Larry Wiens – project manager
Ron Beck – dike manager
Bruce Edwards – engineering consultant

Absent:

Peter Schalkx
Steve Dimond (out of province)
Darrell McDonald – assistant dike manager

**Ratepayers in
attendance:**

27

Call to Order:

Chair 7.08 pm.

Motion:

To adopt March 11, 2015 meeting agenda.
D.McKay/B. Vander Wyk. Vote: unanimous in favour. Motion adopted.

Motion:

To adopt January 21, 2015 meeting minutes (tabled February 18, 2015).
D.McKay/B. Vander Wyk. Vote: unanimous in favour. Motion adopted.

Sign:

January 21, 2015 meeting minutes signed.

Motion: To adopt February 18, 2015 meeting minutes.
D.Sinitsin/E. Loewen. Vote: unanimous in favour. Motion adopted.
Sign: February 18, 2015 meeting minutes signed.

Motion: To add to the agenda a motion to sign a Resolution to conduct an in-camera board meeting immediately after this public meeting in order to discuss staff matters.
D.McKay/B. Vander Wyk. Vote: unanimous in favour. Motion adopted.
Sign: March 11, 2015 in-camera board meeting Resolution signed.

REPORTS

Dike and pump station maintenance report:	Ron Beck	Refer appendix 1.
Administration and finance report:	P. Hanslo	Refer appendix 1.
Project management report:	L. Wiens	Refer appendix 2.

OLD BUSINESS

- Dewdney Nature Park select committee

On October 22, 2014 a motion passed to strike a Dewdney Nature Park select committee to provide recommendations for improvements to the nature park and boat launch and that those recommendations be presented to the board before the DAID next annual general meeting in April , 2015.

Committee member Wayne Robertson reported that he had several times tried to convene the first committee meeting, but had received no response from some other committee members. Mr. Robertson said that he was prepared to schedule the first committee meeting for Monday March 16, 2015 starting 7.00 pm at the Everglades Community Hall and the administrator was asked to post meeting information on the DAID website to also invite district ratepayers' participation.

- Select committee to review election procedures

A select committee to review DAID's election procedures convened on February 5, 2015 and at the request of the committee, the administrator addressed a letter to Cathy Bickford, Advisory Officer for the Ministry of Community Development, on the matter of district trustee candidates being nominated for board positions at the upcoming AGM. In the past all candidates were

nominated by ratepayers "at large". Permission was now being sought for candidates to be nominated by ratepayers limited to their own specific zones only. As at date of this board meeting no reply had been received back from the Ministry to DAID's letter of February 6, 2015 nor to a follow-up letter dated March 4, 2015. Select committee Chair Deb McKay mentioned that no timeline has been set to report back to the DAID board of trustees. In the meantime voting for candidates at the district's 2015 AGM will proceed on an "at large" basis.

NEW BUSINESS

- 2015 mill rate ByLaw

The administrator gave first reading of 2015 diking tax mill rate Bylaw #72.

Motion to adopt: B. Vander Wyk/D. Sinitsin. Vote: unanimous in favour. Motion adopted.

The administrator gave second reading of 2015 diking tax mill rate Bylaw #72.

Motion to adopt: D.McKay/B. Vander Wyk. Vote: unanimous in favour. Motion adopted.

DAID diking tax mill rate Bylaw #72 given effect by signing thereof by the Chair. To be forwarded to the Ministry for registration.

- DAID 2015 annual general meeting mail-out notice

Doug McNeill contacted Bronwen Sutherland at the Clarke Theatre and set the date of Wednesday April 8, 2015 for DAID's 2015 annual general meeting. Trustees were provided with copies of the AGM proposed mail-out notice for approval/amendments before going to printer.

Motion to adopt wording of AGM mail-out notice with one amendment to change number of trustee positions up for election this year from 3 to 4.

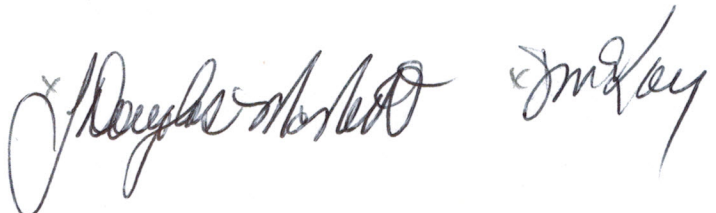
D.McKay/B. Vander Wyk. Vote: unanimous in favour. Motion adopted.

Ratepayers' question period

All questions raised by district property owners during the course of the evening's meeting, were responded to by DAID board members and staff.

Next board meeting: Annual general meeting at the Clarke Theatre, 33700 Prentis Avenue Mission, B.C. at 7.15 pm Wednesday April 8, 2015 followed by a post-AGM board meeting immediately after adjournment of the AGM.

Meeting adjourned 9.31 pm



APPENDIX 1

Dike maintenance manager report: R. Beck

- Regular daily visits to pumphouse for maintenance purposes;
- Recently inspected support structure under old pumphouse. In bad shape;
- Lake, slough and river water levels remain low.
- Continue clean-up of tree branches and brush along dike;
- Recent hydraulic fluid leak on the dike near the pumphouse caused by broken hydraulic line on Al's backhoe cleaned up Saturday March 7;
- Measured boom sticks with Bruce Edwards;

End of report.

Administration and finance officer report: P. Hanslo

- Intake 2013 update report for February 2015 (Hatzic Slough Sediment Management project) will be submitted to EMBC by March 15, 2015.
- Completed work on updating 2015 property assessment values and preparation of current year property assessment statements for mail-out.
- Preparing accounting system for input of current year diking taxes after passing of Bylaw.
- Working on preparation and mail-out of the 2015 AGM notices.
- With respect to district voting procedures, mailed follow-up letter to the Ministry of Community Development (Cathy Bickford) on March 4 requesting permission to allow DAID board trustee candidates to be nominated by ratepayers from their zones only as opposed to being nominated by ratepayers "at large", as in the past.
- Working with RDM Law Group (Abbotsford) for collection of delinquent (2013 and 2014) diking taxes (5 property owners).
- Thanks again to Brenda Koop for her volunteer work in distributing DAID's board meeting notices.

End of report.

APPENDIX 2

Project manager report: L. Wiens

- Remko Rosenboom, Section Head Water Allocations, advised on March 4, 2015 that because of the application 140-day turn around time requirement, section 9 approval for both the Sand recovery stations (SRS's) and slough sand removal may be expected before end June/early July at earliest.
- On March 9, 2015 we informed Remko that DAID is prepared to delay project construction start date to July 13, 2015 and that actual sand removal from the SRS's in Hatzic Slough will commence about August 15, 2015 during the Fisheries Window.
- Otherwise everything else in place for the Intake 2013 project.
- Invitation extended to those trustee who wish to attend the Dike Management and Inspection Training Workshop scheduled for Monday March 30, 2015 from 9.00 am to 4.30 pm at Surrey City Centre Library sponsored by the Ministry of Forests, Lands and Natural Resource Operations.

End of report.