

**DEWDNEY AREA IMPROVEMENT DISTRICT**  
**Box 3005, Mission B.C. V2V 4J3**  
**Phone: 604-826-2713 (messages) Fax: 604-826-0578**  
**Email : [info@daid.ca](mailto:info@daid.ca) Website : [www.daid.ca](http://www.daid.ca)**

**TRUSTEES BOARD MEETING**  
**Tuesday January 7, 2014 – 7.30 PM**  
**Everglades Community Hall, 8400 Shook Road, Mission, B.C.**

**MINUTES**

**In Attendance:** Doug McNeill (Chair)  
Ernest Loewen  
Wayne Robertson  
Pete Schalkx  
Doug Sinitsin  
Brett Vander Wyk  
Ken Webb

Larry Wiens – project manager  
Peter Hanslo – administrator and finance officer  
Bruce Edwards – engineering consultant

**Absent:** Steve Dimond (out of Province)  
Deb McKay (sick)  
Ron Beck

**Ratepayers in attendance:** 10.

**Call to Order:** Chair 7.32 pm.

**Announcement by Chair:** Due to floor renovations at Hatzic Community Hall, this evening's board meeting was moved to Everglades Community Hall facilitated by trustee Deb McKay. The board also expressed thanks to Rick Gaunt for the short-notice setting up tables and chairs for the evening's meeting.

- Motion:** To adopt agenda January 7, 2014.  
W.Robertson/B. Vander Wyk.
- Motion:** To adopt minutes of November 5, 2013.  
P. Schalkx/D.Sinitsin.
- Sign minutes:** November 5, 2013 minutes signed by Chair.

## **REPORTS**

**Dike and pump station maintenance report:** W. Robertson for Ron Beck.  
Refer appendix 1.

**Administration and finance report:** P. Hanslo  
Refer appendix 1.

**Project management report:** L. Wiens  
Refer appendix 2.

## **OLD BUSINESS**

### **von Einsiedel v DAID et al litigation**

Following a directive from the board at a trustees meeting on November 5, 2013, DAID's legal counsel addressed a letter to Mr. von Einsiedel's lawyers on November 14, 2013 requesting delivery of the appellant's Factum (reasons for his appeal) by December 9, 2013. Counsel's letter also informed Mr. von Einsiedel that the district's board of trustees has resolved to hold any review of the district's voting issues in abeyance until such time as the outcome of the Petitioner's actions are finalized. In a letter dated October 29, 2013, counsel provided DAID with three main options for the board to consider. As a first step, the board chose option number 3 which was to write a letter to the Petitioner giving him a deadline (December 9, 2013) by which to file a Factum. As that deadline was not met by the Petitioner the board was asked for further instructions to move matters forward.

**von Einsiedel v DAID et al litigation (continued)**

The board requested that DAID's administrator have counsel provide trustees with the following information, on receipt of which the board will decide further on the matter at the next board meeting:

- (1) The length of time the Court will allow an Appeal to remain enacted if a Petitioner fails to provide a Factum;
- (2) What the procedure will be for filing an application with the Court of Appeal seeking a dismissal of the Appeal;
- (3) What would be an estimated time-line for filing an application for dismissal of the Appeal and a Court decision on the matter;
- (4) An estimate of costs to DAID for filing such an application for dismissal of an Appeal;
- (5) Would any of the legal fees be recoverable from the Petitioner.

**Motion:**

To table matters for the next board meeting after trustees have been provided with the information requested from counsel.

**Passed:** Unanimously.

**NEW BUSINESS****Bank signatures****Motion:**

That the name of trustee Brett Vander Wyk be added to the list of DAID's signing authorities at CIBC and Prospera Credit Union Mission branches. E.Loewen/P. Schalkx.

**Passed:** Unanimously

**DAID 2014 annual general meeting**

The board agreed to having the DAID 2014 annual general meeting date set for Wednesday April 9, 2014 to be held at the Hatzic Prairie Community Hall, 10814 Farms Road, Hatzic Prairie.

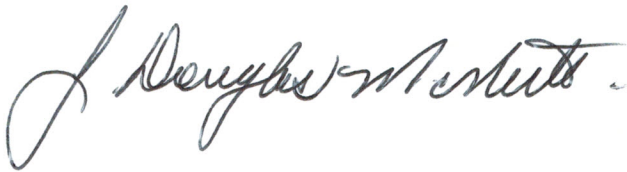
**Ratepayers' question period**

All ratepayers questions were responded to by DAID board members and staff during the course of this evening's meeting.

**Next board meeting:** Wednesday February 26, 2014 starting 7.00 pm.

**Venue:** Hatzic Prairie Community Hall, 10814 Farms Road, Hatzic Prairie. B.C.

**Meeting adjourned:** 9.34 pm

A handwritten signature in black ink, appearing to read "J. Douglas McArthur". The signature is written in a cursive, flowing style with a large initial "J" and a long horizontal stroke extending to the right.

## **APPENDIX 1**

**Dike maintenance manager report:** Given by trustee W.Robertson in absence of R. Beck

- Both pumps remain inactive.
- Log booms blocking inflow channel at the pump station.
- Area surrounding pump station requires general clean-up
- Project manager, Larry Wiens, said that the construction of the new pump station was nearing completion and that the log booms would soon be removed. He added that the entire area around both the old and new pumphouses would soon be landscaped and seeded as part of a complete clean-up of the location.

**End of report.**

**Administration and finance officer report:** P. Hanslo

- Again thanks to Mrs. Brenda Koop for her work in distributing DAID's meeting notices for display on community notice boards;
- Copies of the district's November 2013 financial statements were sent by email to all board members (faxed to Ken Webb) on December 10, 2013;
- DAID's tiers 2 and 3 October and November update reports submitted to EMBC on time;
- On November 22, 2013 DAID received a refund cheque for \$16,798 from B C Hydro for July-August over-billings and a further credit for \$4,106 was processed by B C Hydro on December 2, 2013 for an over-billing in October 2013. Thanks to Bruce Edwards for his diligence in continuing to monitor B C Hydro's monthly billings.
- We are in the process of closing out the district's 2013 year-end accounts and should have everything ready for the auditors fairly soon.
- Total diking taxes collected for 2013 amounted to \$299,708. Diking taxes outstanding at December 31, 2013 totalled \$34,316 representing 57 district property owners who still owe diking taxes for 2013.

**End of report.**



## **APPENDIX 2**

**Project manager report:** L. Wiens

New Hatzic pump station construction update:

- Mobilization completed and demobilization 85% completed;
- Shoring and de-watering of pump station 100% completed;
- Pump station structure 100% completed;
- Miscellaneous metal work 90% completed;
- Forebay sheet pilings, anchors and slope protection 100% completed;
- Discharge pipes and air vents 99% completed;
- Discharge structure, flap gates and slope protection 100% completed;
- Discharge channel and slope protection 100% completed;
- Electrical installations 96% completed;
- Pump units (3) installation 100% completed;
- 98% of physical construction completed.

Anticipated upcoming activities:

- Complete the remaining 2% physical construction and demobilization;
- Testing and commissioning of new pumps scheduled for February 13, 2014;
- Complete installation of security fencing and security alarm system;
- Seed (grass) graded and exposed work area;
- Complete on-site hydro hook-up for commissioning;
- Substantial completion date, as required by EMBC, to be set by engineering project manager, Larry Martin, for on or about January 10, 2014.

DAID engineering consultant, Bruce Edwards, supplemented Mr. Wiens' construction update report with a slide-show presentation of over 100 images starting around the time of the "first dig" to the completed installation of the three new pump units. The presentation was met with a round of applause from all present.

**End of report.**